

# JUNIOR COLLEGE PLANNING CHECKLIST

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_

Class Rank: \_\_\_\_\_ out of \_\_\_\_\_ ( \_\_\_\_\_%)

SAT: RW \_\_\_\_\_ M \_\_\_\_\_

ACT Composite \_\_\_\_\_

Possible Major(s): \_\_\_\_\_

1. \_\_\_\_\_ Audit Transcript/Produce your best possible academic record:
  - ★ Earn the best grades that you can for the remainder of this year!
  - ★ Prepare a challenging schedule for your senior year.
  - ★ Get involved in [extracurricular activities and community service](#) that you enjoy.
2. \_\_\_\_\_ Work on your resume! A sample resume can be found [here](#) on the Guidance Website.
3. \_\_\_\_\_ Review AP scores by college name at Collegeboard.org and search for [AP credit policy](#)
4. \_\_\_\_\_ Decide if you are taking one of these tests:
  - SAT: March 13 (@KRHS), May 8 or June 6: Register at [sat.org](#).  
(Check college websites for testing requirements).
  - ACT: April 17 or June 13th: Register at [act.org](#).
  - ALSO: Check out [fairtest.org](#) for a list of schools that are “Test Optional”.
5. \_\_\_\_\_ Playing a college sport? The NCAA is the governing body for around 1200 schools. Conversely, the NAIA consists of 300 schools and 13 sports. The NAIA is a smaller association than the NCAA, with just over 60,000 students. It includes two divisions (Division I and II) and Division I in the NAIA is comparable to Division II in the NCAA. Are you interested in collegiate athletics? **NOTE:** You must register with the NCAA Clearinghouse for Div I or II at [eligibilitycenter.org](#). For NAIA you can search for participating schools [here](#) and you also must register through their eligibility center at [PlayNAIA.org](#).

Sport	Division	Association
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6. \_\_\_\_\_ **Use Naviance for college planning and application preparation**
  - User Name: \_\_\_\_\_ Password: \_\_\_\_\_
  - 1. [Colleges>Home>Supermatch](#)
    - a. Enter the *Choose Fit Criteria* at the top of the page for your search.
    - b. Explore each school by clicking on the school name. Check out the overview and admissions tabs.
    - c. **Click the heart under the college name to add it to your *Colleges I’m Thinking About* list.** By Senior year, 6-8 schools should be on this list: Include target, safety, and reach schools
  - 2. [Colleges>Colleges I’m Thinking About](#)
    - a. Add, edit, or delete any colleges of interest on this list. Select the red “+” button to add a college by name.
  - 3. Decide which two **academic** teachers you will ask to write your letters of recommendation (by spring).
    - a. Ask them via email/in person & send them your resume.
    - b. Add them in Naviance as a Teacher Recommender ([Colleges>Home>Letters of Recommendation](#)).
7. \_\_\_\_\_ Start attending virtual college tours and visits. If possible, utilize your spring and summer breaks to visit colleges that interest you.
8. \_\_\_\_\_ Become familiar with each college’s webpage.

A. Key things to research:

- a. Admission requirements
- b. Application deadlines specific to your application year
- c. Is this school test optional? If it's not, are SAT subject tests or essay required?
- d. Do they accept the Common App?
- e. What is the deadline to be considered for the most amount of scholarship/financial? Is there a separate scholarship application?

9.\_\_\_\_\_ Research Application essay topics and begin to brainstorm ideas for your essay(s).

10.\_\_\_\_\_ Students who rank in the top 15% of their class at the end of their junior or senior year may be eligible for NJ STARS. A scholarship program that covers the cost of tuition at New Jersey's 19 community colleges. [www.njstars.net](http://www.njstars.net).

IDEAS FOR STAYING ORGANIZED

- ★ Create a PROFESSIONAL email account specifically for communicating with college representatives, and then check it regularly!
- ★ Check your email for college correspondence and create a folder for colleges that interest you
- ★ Create a spreadsheet to track: application requirements, deadlines, and special instructions/notes
- ★ Use Naviance often
- ★ Find a system that works for you!

❖ PAY ATTENTION!! Check Naviance and the Guidance Classroom/Website new scholarships, admissions counselor visits to KRHS, college event information and deadlines. Make sure you check the Guidance Website and the Google Classroom regularly (Code: 426kkth)

**VIRTUAL COLLEGE FAIRS AND SHS ADMISSIONS VISITS ARE COMING SOON!**

**Check out:**

[virtualcollegefairs.org](http://virtualcollegefairs.org)  
<https://collegefairsonline.com/>

Upcoming fairs: Jan 31, Feb 28, March 21

**Always update Naviance, keep your counselor informed and ask questions!  
We are here to help you!**

**Additional Information:**

**Make sure you utilize the [GRADE 11 Info Page](#) on the Guidance Website for detailed information!**

School Code: 311002

Counselor Info:

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